

**SOUTH RIBBLE BOROUGH COUNCIL  
SCRUTINY COMMITTEE  
MATTERS ARISING FROM PREVIOUS MEETINGS**

**Item No. 4**

<b><i>Date of Meeting &amp; Min. No.</i></b>	<b><i>Title and Recommendation</i></b>	<b><i>Portfolio Holder/ Responsible Officer</i></b>	<b><i>Accepted Yes/No</i></b>	<b><i>Implemented Yes/No</i></b>	<b><i>Explanation/Progress</i></b>
23/06/15 Min No.5	<b>Performance, Budget and Risk monitoring report – year end 2014/15 (April 2014 – March 2015)</b> 7. Requests an update be provided on the land acquisition at Wesley Street Mill	Cllr Clark / Mark Gaffney	Yes	No	Regular updates have been provided informally to the Scrutiny Chair / Vice-chair. The Committee requests further information on the documentation provided to Members' when agreeing the purchase of the McKenzie Arms in 2012. A file review is to be conducted by the Legal Services team on behalf of the Committee and report submitted to a future meeting.
08/03/16 Min. No.54	<b>Cabinet Member Update – Regeneration &amp; Leisure</b> 4. the committee welcomes measurable outcomes of the Boost Programme and looks forward to being made aware of the second programme;  7. the committee would like to see the business case for the efficiency savings proposals for environmental health;	Cllr P Smith / Denise Johnson  Cllr Mrs Mort / Mark Gaffney	Yes  Yes	No  No	Information to be provided when available  Update not provided.  <i>This project has been carried forward to 2017/18 and is currently underway. If committee agrees, a briefing session will be arranged to explain the business case.</i>
25/10/16 Min No.	<b>Performance, Budget and Risk monitoring report – mid year 2016/17 (April 2016 – September 2017)</b> 10. greater communication on the work and outcomes of the Health and Wellbeing Partnership be provided to members.	Cllr Mrs Mort / Mark Gaffney	Yes	Yes	Update not provided.  <i>The work of the partnership is currently focussed on the Our Health Our Care</i>

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					(OHOC) programme. Stakeholder briefings and engagement events have been and will continue to be communicated to members as they are arranged. The Cabinet Member requested a member learning hour to promote the OHOC programme which was held on the 9 February and was the best attended member event so far. A further member briefing was arranged for 8 May but unfortunately this and some planned public engagement events were postponed due to Purdah. These will be communicated when they are rearranged. The Cabinet Member will now also be able to make use of the new Councillor Connect to share information that is received.
31/01/17 Min No. 35	<p><b>Employee Survey Results</b></p> <p>2. That the Leader develops a detailed plan of the steps that will be taken to respond to the issues identified in the survey and these be provided as a matter of urgency.</p> <p>4. That the all members and officers be encouraged to work together in “One Council, One Team” approach.</p> <p>5. That a 360 degree assessment process for members be introduced.</p> <p>6. That a review of the structure of the Council be welcomed.</p> <p>7. That a member Training and Development Plan be developed.</p>	<p>Cllr Mullineaux / Caroline Elwood</p> <p>Cllr Mullineaux / Jean Hunter</p> <p>Cllr Mullineaux / Caroline Elwood</p> <p>Cllr Mullineaux / Jean Hunter</p> <p>Cllr Mullineaux / Caroline Elwood</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>Partially</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>Transformation Strategy approved by Cabinet in July sets out the actions to be taken to address this.</p> <p>Transformation Strategy approved by Cabinet in July sets out the actions to be taken to address this.</p> <p>Transformation Strategy approved by Cabinet in July sets out the actions to be taken to address this.</p> <p>Report to Cabinet on 6<sup>th</sup> September.</p> <p>Transformation Strategy approved by Cabinet in July sets out the actions to be taken to address this.</p>

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<p>16/02/17 Min No. 39</p>	<p><b>Councillor Call for Action</b></p> <p>1. a cross party Member Working Group is created to take a review of leisure forward and that Members be fully engaged in the review.</p> <p>2. the committee welcomes the Cabinet Member's commitment to fully consult and involve residents and stakeholders in shaping options for the future of leisure facilities in South Ribble.</p> <p>6. the committee requests an action plan with timescales for how the leisure review will be taken forward for presentation to a future meeting.</p> <p>7. the committee is fully involved at the key stages of the leisure review.</p>	<p>Cllr P Smith / Denise Johnson</p> <p>Cllr P Smith / Denise Johnson</p> <p>Cllr P Smith / Denise Johnson</p> <p>Cllr P Smith / Denise Johnson</p>	<p>No</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>Yes</p> <p>See above</p> <p>See above</p> <p>See above</p>	<p>The Cabinet agreed to a cross party working Group at the last Cabinet meeting. Discussions have taken place with the Portfolio Holder and the first meeting of the Group will take place w/c 4<sup>th</sup> September. The findings of the Group will feed into the Council's decision making process.</p>
<p>14/03/17 Min No. 44</p>	<p><b>Safeguarding Update and Self-assessment</b></p> <p>2. Safeguarding Training be made mandatory for elected members.</p> <p>3. the Council be asked to look into making Safeguarding Training via MILO available to Parish and Town Councils.</p> <p>9. six months review of progress be presented to the Scrutiny Committee.</p>	<p>Cllr Mullineaux / Denise Johnson</p> <p>Cllr Mullineaux / Caroline Elwood</p> <p>Cllr Mullineaux / Denise Johnson</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>No</p> <p>Yes</p> <p>No</p>	<p>This is being considered as part of the Member Training programme.</p> <p>The Council has offered online safeguarding training to the South Ribble LALC (Lancashire Association of Local Councils) area committee.</p> <p>A six monthly update will be provided.</p>
<p>14/03/17 Min No. 45</p>	<p><b>Communications Strategy 2017/19</b></p> <p>2. a rigorous and evidence-based review of the Forward newspaper be carried out.</p>	<p>Cllr Mullineaux / Joanne Platt</p>	<p>Yes</p>	<p>Partially</p>	<p>Officer review completed. Report to Cabinet on 6<sup>th</sup> September to propose the establishment of a Member working group to do the review</p>

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	6. a member survey on communications and wider issues be undertaken.	Cllr Mullineaux / Joanne Platt	Yes	No	Survey to be undertaken in September in accordance with the Transformation Strategy approved by Cabinet in July.
	7. an improved website that meets the Society of IT Managers' ratings be prioritised higher on the action plan.	Cllr Mullineaux / Joanne Platt	Yes	No	This work is on hold as it links to our transformation work and it would be a waste of resources to do it in isolation.
	8. six months progress reports be provided to the committee.	Cllr Mullineaux / Joanne Platt	Yes	No	Due in September.
22/06/17 Min No. 6	<b>South Ribble Partnership</b>  2. That robust action plans and success measures be developed to ensure that the community strategy ambitions are delivered.  3.	Cllr Mullineaux / Denise Johnson	Yes	Yes	An action plan with success measures is being drafted.
22/06/17 Min No. 7	<b>Corporate Challenge and Peer Review</b>  2. Consideration be given to a more regular employee survey.  3. A scrutiny Task Group be set up to review staff morale.  4. The Committee notes and welcomes the Leader's commitment to cross party working as part of the review of leisure services.	Cllr Mullineaux / Caroline Elwood  Cllr Tomlinson / Darren Cranshaw  Cllr Mullineaux / Denise Johnson	Yes  Yes  Yes	No  Yes  Yes	Next survey due November 2017 in accordance with the Transformation Strategy approved in July.  Task Group created and draft final report being presented to Committee – 30/08/17  Please see above.
22/06/17 Min No. 8	<b>Year-end Performance Report 2016/2017</b>  1. That a robust mechanism for measuring resident perception targets be developed.	Cllr Mullineaux / Joanne Platt	Yes	No	Being developed as part of the new performance management framework now that we have a robust baseline from which to set targets.

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	<p>3. That further work be planned to achieve the target for the number of empty properties brought back into use.</p> <p>4. That the Leaders commitment to ensure capital budget is effectively managed and spent in future be noted.</p> <p>5. That a briefing be provided to the Committee on the Business Rates Retention Scheme, capital budget and levels of reserve.</p> <p>6. That the proposed member survey be prioritised and carried out as soon as possible.</p> <p>7. That information on the collection tax rate for those people that are part of the council tax support scheme be provided.</p>	<p>Cllr Hughes / Denise Johnson</p> <p>Cllr Mullineaux / S Guinness</p> <p>Cllr Snape / S Guinness</p> <p>Cllr Mullineaux / C Elwood</p> <p>Cllr Clark / D Johnson</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>Yes</p> <p>No</p> <p>Yes</p> <p>No</p> <p>No</p>	<p>Included in the Housing Action Plan.</p> <p>The Leader holds Cabinet Portfolio Members to account in their commitment to deliver Capital Schemes in reporting financial performance to Governance Committee on a quarterly basis.</p> <p>This is timetabled into the Budget Timetable for 2018/19 as part of Budget Consultation and will be delivered on 07/12/17</p> <p>Survey to be issued in September 2017</p> <p>Estimated in year collection rate for accounts in receipt of working age CTS – 75.10% Estimated in year collection rate for all accounts in receipt of CTS – 81.70% Estimated in year collection rate for accounts not in receipt of CTS – 98.04%</p>
25/07/17	<p><b>Transformation Strategy 2017/2018</b></p> <p>2. Asks that future reports are written in plain English to promote greater understanding of what the Strategy is aiming to achieve.</p> <p>3. Looks forward to consultation taking place with stakeholders on implementing the Transformation Strategy.</p>	<p>Cllr Clark / J Platt</p> <p>Cllr Clark / J Platt</p>	<p>Yes</p> <p>N/A</p>	<p>Yes</p> <p>N/A</p>	<p>Changes made to strategy on the recommendations of the Committee</p> <p>N/A</p>

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	4. Expresses concern at the delay and pace of narrowing the budget deficit but accepts that plans are in place to reduce this deficit and are pleased to note the confidence shown that targets will be achieved.	Cllr Snape / S Guinness	N/A	N/A	N/A
	5. Welcomes the commitment to bring forward proposals for the Banqueting Suite and Worden Arts Centre to be utilised more and generate revenue for the Council.	Cllr Clark / M Gaffney	Yes	No	The proposals are currently under development.
	6. Consideration be given to SMARTer (specific, measureable, achievable, realistic, timebound) performance measures for monitoring the success of the Strategy.	Cllr Clark / J Platt	Yes	No	More specific targets will be developed for the individual transformation projects when identified.
	7. That the implications of the Strategy be communicated to all Members of the Council to press upon the importance of the strategy's success.	Cllr Clark / J Platt	Yes	Yes	Article on Councillor Connect on 28 <sup>th</sup> July.
	8. A progress report be presented to the Committee in six months' time.	Cllr Clark / J Platt	Yes	No	Due in January 2018
	9. Suggested word changes to the Strategy as follows: Aim 1 - add Reward Aim 2 - add Resilient and Flexible	Cllr Clark J Platt	Yes	Yes	Changes made as suggested and a revised copy of the strategy has been shared with the Committee